CONDITIONS FOR ADMISSION

• Catholic Agricultural College is a Catholic school in the Edmund Rice tradition. The first condition for admission is that students and their parents accept the values underlying the Catholic philosophy of education, and that students undertake to participate fully in the faith practices and observances of the school.

• When accepting a place at Catholic Agricultural College, students and their parents make a commitment that the student will abide by the College rules and standards of conduct and behaviour.

• Acceptance of a place implies the undertaking on the part of the student to understand and support the programmes of the College, and to participate fully in all College activities, curricular and co-curricular, as required of them; and an undertaking on the part of the parents/guardians to support and encourage this participation.

• Students are enrolled on the assumption that they are able to benefit from the academic and other programs of the College.

• Parents/Guardians are responsible for the prompt payment of all fees and charges as rendered by the College in terms of the fee collection policy, and are jointly and severally bound. The policy can be obtained on request. The College participates in the Catholic Education Office Healthcare Card program. It is highly recommended that you obtain further details and criteria for qualification from the Business Manager prior to submitting your enrolment documentation.

• Any change of address, or cancellation of the application for any reason, must be notified in writing. If a parent wishes to change an application to an earlier/later year for some reason, this must also be done in writing.

• Failure to notify change of address may render this Application for Enrolment void.

• All relevant enrolment information must be disclosed on the Enrolment Form. Failure to fully disclose this information may render this Application for Enrolment void.
ENROLMENT POLICY

This policy supports the criteria set for enrolment by the Catholic Education Commission of Western Australia.

- Applications for enrolment are accepted in the context of the Conditions for Admission as stated above.

- Major intake years are Year 7, Year 8 and Year 11, and other years as numbers allow.

- Parents/Guardians should understand that the College’s acceptance of an application for enrolment does not guarantee a place, nor does it guarantee an enrolment interview, but simply includes the student’s name on a waiting list with other candidates.

- If there are vacancies, the following priorities are observed:
  - Catholic students from Catholic primary schools with a Parish Priest reference
  - Catholic students from non-Catholic primary schools with a Parish Priest reference
  - Siblings of Catholic students
  - Other Catholic students from Catholic primary schools
  - Other Catholic students from non-Catholic primary schools
  - Siblings of non-Catholic students enrolled
  - Non-Catholic students from Catholic primary schools
  - Non-Catholic students from other Christian denominations
  - Other non-Catholic students
  - Aboriginal students shall be given enrolment preference where possible and practicable.

- Decisions regarding the acceptance or otherwise of an application are taken at the discretion of the Principal.

- The College will actively engage with and support those families and students who would otherwise be unable to attend due to fees and other impediments. This can be done through a range of possible subsidies and fee support mechanisms that can be applied according to need.

APPLICATION PROCEDURE

- You can request an Application for Enrolment Form from the College reception at the following address admin@cacbindoon.wa.edu.au. They are also available on the College website www.cacbindoon.wa.edu.au.

- This form is submitted to the College with a non-refundable Application Fee of $60.00 (inclusive of GST) and a photocopy (not the original) of the student’s Birth certificate, Baptism, Reconciliation, Eucharist and Confirmation certificates (if applicable) and Immunisation Record.

- The College will post to parents an Acknowledgment of Receipt of Application for Enrolment. This acknowledgment is not an indication that the application has been successful.

- Parents will be contacted to arrange an interview with the Principal.

- If an offer of a position is made, parents/guardians and students need to sign an undertaking to support clearly identified areas of College life. This is returned to the College with a confirmation of Enrolment Fee.

- Once a student has commenced at the College, parents/guardians are required to give a full term’s notice in writing of their intention to remove the students. The refund policy will be appropriately applied.